

DIOCESE OF DES MOINES

Catholic Schools Policies/Regulations

STAFF PERSONNEL

Teacher Contract Termination - Temporary Suspension

It shall be the policy of the Diocesan Catholic Schools Office, under the aegis of the Bishop, that an administrator/pastor or canonical administrator may terminate or temporarily suspend a teaching contract for good and sufficient cause during the year of employment upon the recommendation of the administration.

Termination or temporary suspension must be based on the language found in the current legally authorized Diocese of Des Moines Teacher Contract.

If the recommendation for termination or temporary suspension is made based on serious inadequate performance, there must be documentation which includes the stated deficiencies and the record of administrator employee conference(s). This documentation must be signed by the employee.

Prior to moving to termination or temporary suspension, the administrator and/or pastor/canonical administrator must contact the Superintendent, Diocese of Des Moines Human Resources, and diocesan legal counsel.

Policy Adopted: March 18, 1985

Policy Revised: January 21, 2019
July 30, 2021